

CHUNKY MOVE

SECONDMENT INFORMATION PACK

Please read through all information carefully, before making your application.

For all enquiries, please contact:

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1. APPLICATION PROCESS

1.1 Introduction

Founded by Artistic Director Gideon Obarzanek in 1995, Chunky Move has earned an enviable reputation for producing a distinct yet unpredictable brand of genre-defying dance performance.

Chunky Move's work constantly seeks to redefine what is or what can be contemporary dance within an ever-evolving Australian culture. The Company's work is both diverse in form and content; to date the Company has created a number of works for the stage, site specific, new-media and installation work.

In July 2012, Chunky Move entered a new period of artistic leadership under the guidance of Artistic Director, Anouk van Dijk. Van Dijk is an internationally acclaimed choreographer whose work has toured extensively throughout Europe, North America, Asia and Australia. Her work attracts broad audiences through an approach, which is daring, innovative and unpredictable in both its mode and context.

As part of the Company's sector development initiatives, Chunky Move believes in maintaining an educational focus and supporting young and emerging dancers/arts workers into the industry.

1.2 Types of Secondment Programs

It is required that all secondment applicants discuss the type of program they are interested in doing at Chunky Move with the Office & Program Coordinator, who is the initial contact person regarding the Secondment Program at Chunky Move.

Chunky Move offers Secondment placements in the following areas:

- DANCE
- PRODUCTION
- MARKETING
- ARTS ADMINISTRATION/PRODUCING

Detailed information on each strand of the Secondment Program can be found in this pack.

1.3 Application Form

Please contact the Office & Program Coordinator to obtain an application form. Each applicant must complete an application form and return it with a copy of your current CV (maximum of one page) and a personal motivation statement outlining why you are interested in participating in Chunky Move's Secondment Program (maximum of one page).

Please note that secondment placements are not available year round as they are limited to periods when the Company is in development, rehearsal or production of a new work. Before sending in your application, please contact the Office & Program Coordinator to enquire if there are any current or upcoming placements available.

1.4 Approval

On receipt of your application, you will receive an email from the Office & Program Coordinator confirming that your application has been received. Each application will be assessed on an individual basis. Successful applicants will be contacted to confirm their availability for a secondment position.

Please note there are variable factors such as the Company's resources, staff availability, Chunky Move's program schedule, and other deadlines that may affect the Company's decision to accept people on secondments. If you are not successful in your application, you will be notified and may request to be considered for future secondment opportunities.

Please allow four weeks for the assessment of your application.

1.5 Confirmation Letter & Induction Kit

If your application is approved you will be contacted by the Office & Program Coordinator to confirm your availability. Once confirmed, you will receive a letter of confirmation, a Secondment Agreement detailing dates and activities and an Induction Kit.

1.6 Travel/Accommodation

Interstate applicants are responsible for organising and covering all of their travel and accommodation expenses.

1.7 Supervisor

For the duration of your secondment placement the relevant Chunky Move staff member or Director of the work will be your immediate supervisor.

1.8 Feedback Form

On completion of your secondment placement, you will receive a feedback form for you to complete and return to us. This is an opportunity to give us feedback on your overall experience at Chunky Move.

2. TYPES OF SECONDMENT PLACEMENTS

2.1 Dance

EXPERIENCE REQUIRED	Tertiary level dance (undergraduate/post graduate) Or other professional dance experience
DURATION	One week (unless otherwise negotiated)
SUPERVISOR	Primary: Artistic Director/Director of dance work Secondary: Office & Program Coordinator

For the duration of your secondment placement you will be invited to participate in morning Advanced classes with Company members (9:30am-11:00am), followed by observing Company rehearsals (11:15am-6:00pm). This schedule will be confirmed in your letter of confirmation.

Further information about Advanced classes and monthly timetables can be found on the Chunky Move website.

Prior to the commencement of your secondment placement, you will receive a more detailed rehearsal schedule.

2.2 Production

EXPERIENCE REQUIRED	Minimum of Tertiary level training in theatre production or equivalent experience
DURATION	Two weeks (may be longer depending on season)
SUPERVISOR	Production & Operations Manager

There are limited vacancies for Production Secondment placements.

Approval of your application will depend on the technical restrictions of the particular production and the capacity to be supervised by the production team during the season. You may only have the opportunity to work during the rehearsals and the Production week (bump-in). However sometimes secondments also assist the production team during the actual season of the production.

The areas within the Production Secondment Program include:

- Lighting
- Sound
- Set and Props
- Audio Visual
- Costumes
- Stage Management

2.3 Marketing

EXPERIENCE REQUIRED	Minimum of Tertiary level training in Marketing and/or Communications
DURATION	2-8 weeks
SUPERVISOR	Marketing & Development Manager

In the Marketing Secondment Program, you will have the opportunity to work with the Marketing & Development Manager and Marketing Coordinator. You can learn about promoting the Company, the productions and events, and dealing with sponsors and stakeholders of the Company.

Some of the areas that you may be interested in are:

- Information Systems Management (databases, archival library etc)
- Media Relations
- Website
- Merchandising
- Sponsorship
- Development of Marketing & Promotional materials

2.4 Arts Administration/Producing

EXPERIENCE REQUIRED	Minimum of Tertiary level training in Arts Administration/Management
DURATION	To be determined in consultation with the Executive Producer.
SUPERVISOR	Executive Producer

If you are interested in gaining experience in Arts Administration/Management and/or Producing for an arts company, there are limited opportunities to work in the Chunky Move administrative offices.

The exact activities you will be undertaking will be determined in consultation with the Executive Producer and Chunky Move personnel.